

**OFFICIAL EVENT ACCOMMODATION ENQUIRY FORM**  
**RATES GUARANTEED UNTIL 18<sup>th</sup> August 2017**  
**BOOK EARLY TO AVOID DISAPPOINTMENT**



**BOA Annual Congress 2017**  
**ACC, Liverpool**  
**19<sup>th</sup> - 22<sup>nd</sup> Sept 2017**



**+44(0)1335 345655**



**hotels@TSCHotels.co.uk**

The British Orthopedic Association has re-appointed TSC as the sole accommodation supplier for the 2017 Congress. TSC have negotiated discounted rates to suit all budgets and are at hand to help and assist with all your requirements. To avoid disappointment - **PLEASE BOOK EARLY**. To assist in your booking process, you can complete the form on screen and email to us or live book live online at the TSC website – [TSCHotels.co.uk](http://TSCHotels.co.uk)

**Official hotels and rates – Rooms are held for the duration of the event. Should you require further dates we are happy to assist.**

Rating	Hotel	D4S Occ	DbI / Tw Occ	Meal	Approx Distance to Venue	Cancellation (by 2pm)
4 star	Pullman Hotel	£145.00	£155.00	EB	0.05 miles	30 days prior
3 Star	Jurys Inn Liverpool	£115.00	£125.00	EB	0.1 miles	24 hours prior
4 star	Staybridge Apartments	Studio Suite: £115.00	Studio Suite: £115.00	BF	0.1 miles	14 days prior
Budget	Campanile Liverpool	On Request	On Request	BF	0.1 miles	
Budget	Ibis – Albert Dock	On Request	On Request	BF	0.2 miles	
3 star	Hampton by Hilton	£89.00	£100.00	BF	0.3 miles	7 days prior
Budget	Holiday Inn Express Albert Dock	£90.00	£90.00	BF	0.3 miles	14 days prior
4 star	Hilton Liverpool	On Request	On Request	EB	0.4 miles	
3 star	Mercure Liverpool Atlantic	£99.00	£109.00	BF	0.4 miles	7 days prior
4 star	Adagio Aparthotel (min 3 nights stay)	£85.00 min 3 nights stay	£95.00 min 3 nights stay	BF	0.7 miles	72 hours prior
4 star	Hard Day's Night	From £98.00 - £170.00	From £108.00 - £180.00	EB	0.7 miles	2 days prior
4 star	Marriot Liverpool	£95.00	£105.00	EB	0.8 miles	72 hours prior
Budget	Ibis Styles Liverpool	On Request	On Request	BF	0.8 miles	
4 star	Hotel Indigo	£109.00	£119.00	EB	0.8 miles	4pm on day
4 star	Novotel Liverpool	From £129.00	From £139.00	EB	0.8 miles	14 days prior
4 star	Malmaison Liverpool	On Request	On Request	EB	0.8 miles	
4 star	Crowne Plaza Liverpool	On Request	On Request	EB	0.8 miles	
3 star	Days Inn Liverpool	£69.00	£79.00	BF	0.9 miles	7 days prior
3 star	The Liner Hotel	£75.00	£85.00	EB	0.9 miles	7 days prior
4 star	Richmond Hotel	From £84.00	From £94.00	BF	1 mile	48 hours prior
3 Star	Holiday Inn Liverpool CC	£110.00	£120.00	EB	1 mile	21 days prior
4 star	Radisson Blu	£129.00	£139.00	EB	1.1 miles	14 days prior
4 star	Hope Street Hotel	£112.00	£124.00	EB	1.6 miles	5 days prior

**Visit the TSC website to find a full selection of hotels in the area: [Click Here](http://TSCHotels.co.uk). Lower priced 'Non-Flexible' rates are available on request or via the website. These bookings are non-refundable.**

- All rates are per room, per night
- All rates are **inclusive** of VAT at the current rate (20%)
- All rates are subject to availability and are on a first come first served basis
- Bookings are not secured until you have received an email confirmation from TSC
- Rates may not be available after the guaranteed date of **18<sup>th</sup> August 2017**

**KEY:**

**ROOM TYPE**

Sgl - Single  
D4S - Double for Single  
DbI - Double  
Tw - Twin

**MEAL OPTIONS**

RO - Room Only  
EB - English Breakfast  
CB - Continental Breakfast  
BF - Buffet Breakfast  
SC - Self Catering

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Hotels	Special Requirements	Reason for attending
<p>Please enter your hotel choices in order of preference.</p> <p>1.</p> <p>2.</p> <p>3.</p>	<p>I/We require a room in accordance with the Disability Discrimination Act (DDA); I/we may require assistance from my hotel in the event of an emergency</p>	<p>Please select the appropriate category:</p> <p>Visitor</p> <p>Exhibitor</p>

**Room Details**

Please supply your name, the name of additional person(s) sharing the room and arrival dates and number of nights required below. If more rooms are required, copy this form or book on-line at TSC Hotels & Venues or [Click Here](#). If you would like to book an Advance Purchase rate (lower price but non-refundable), please contact the TSC office.

Rm	Guest Name (incl Title)	Additional Person (incl Title)	Type of Room (sgl/d4s/dbl/tx)	Arrival Date (dd/mm/yyyy)	No of Nights	Special Requirements / Loyalty card details
1						
2						
3						
4						
5						

**Booker Information** **Credit Card Details to Guarantee Your Bookings**

You can expect to receive confirmation from TSC within 48 hours. If you do not, please contact us.

Send confirmation to **PLEASE PRINT CLEARLY**

Name:

Company:

Address:

City: County:

Post Code: Country:

Phone: Mobile:

Email:

**Credit card** American Express, Visa, Mastercard,

Card Type:

Card Number: Start date:

Name on card: End Date

**Important information:** Cheques are not accepted

**Payment**

The default payment method is 'on departure' by the guest. However, if you would prefer either of the options below, please indicate:

Will you require a 3<sup>rd</sup> Party Credit Card Form?

If you wish to pay for your accommodation via a credit card that will not be present during the guests stay, the hotel can issue a 3<sup>rd</sup> Party Authorisation Form to facilitate this payment.

Will you require a pro-forma invoice from the hotel? (Min £1000)

Pro-forma invoices are at the discretion of the hotel and will not be issued for spend any less than £1000.00. Payment must be received and cleared in the hotels account prior to the guest's arrival. On average a hotel will require a minimum of 4 week's notice to facilitate this request. Failure to not pay on time may result in the hotel charging the guest.

On occasion we may have special promotional offers, which we would like to send to you by email. If you would prefer not to receive these offers, please tick the box. At no time will your email address or details be passed on to any third parties.



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**Terms & Conditions**

All prices shown are per room, per night and are inclusive of VAT at the current rate. All rates are subject to availability.

**Cancellations:**

In the majority of cases, cancellations can be made online by visiting the accommodation booking system on the show landing page at the TSC website [www.TSCHotels.co.uk](http://www.TSCHotels.co.uk). All you require is your reservation number and guest's name. Should you need to cancel out of general business hours; Mon-Fri, we would always recommend you following that course of action to avoid any delays and the possibility of you incurring any charges.

**Individual Bookings:**

Cancellation policies vary; therefore please check prior to confirming your booking. Any bookings made within the parameters of the cancellation policy can be charged up to the full value of the booking. Please check your confirmation for individual hotel details, or call TSC to confirm.

**Group Bookings:**

Separate terms & conditions regarding cancellation charges will vary depending on individual hotel policy. Full terms & conditions at specific hotels will be notified at time of booking via your 'Booking Summary'.

**All Bookings:**

No charge is taken from your credit card by TSC Hotels & Venues. The card is only used to guarantee your accommodation with the hotel, who may charge the card for the first night for non-arrivals or late cancellation. All hotel accounts must be settled on departure.

Individual guests will be required to provide a credit / debit card when checking in to cover any extras incurred during their stay.

All the information contained in this booking form is correct at the time of publication. Whilst every care has been taken in the completion of this form, errors or omissions are in no way the responsibility of TSC Hotels & Venues.

For further terms and conditions, please visit [www.TSCHotels.co.uk](http://www.TSCHotels.co.uk)